**Application Process**

Surgical Technology Application Overview

Enrollment in the surgical technology program is limited. You must apply and be selected for admission. To be considered for admission, you must meet the minimum requirements. If you do not meet the stated minimum requirements, your application will be withdrawn from consideration.

Important 2025 Dates – subject to change

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| --- | --- |
| Application opens | April 1, 2025 |
| **Application closes 5pm** | **July 1, 2025** |
| Notified (emailed) incomplete application | As evaluated |
| Phase 1 results emailed **after 5pm** | July 11, 2025 |
| Phase 1 applicant inquiry/challenges | July 14-15, 2025 |
| Phase 1 inquiry/challenges closes **Noon** | Friday July 18, 2025 |
| Phase 2 top 20 invited to essay by email **after 5pm** | July 22, 2025 |
| Notified not in top 20 by email **after 5pm** | July 22, 2025 |
| Phase 2 proctored essay | August 1, 2, 2025 |
| Phase 2 interviews | August 6, 7, 8, 2025 |
| Notified (emailed) acceptance or alternate status | August 22, 2025 |
| Student orientation | September 15, 2025 |

Application Submission

There is ONE application deadline date to pay attention to: **July 1, 2025 at 5 p.m.**

All applications and transcripts from past coursework are due at the time of submitting the application. Applications submitted after July 1, 2025, will not be accepted.

Application packets may be submitted beginning April 1, 2025, to Student Services, which is located in Founders Hall at Klamath Community College, or mail to:

Klamath Community College

Student Services Welcome Center/Admissions

ATTN: Debora Quimbaya /Surgical technology

7390 S. 6th St.

Klamath Falls, OR 97603

Please allow ample time for delivery. Applicants assume full responsibility for the method of delivery selected and any resulting delays in delivery. Applications may not be transmitted by fax or e-mail. Any applicant requiring reasonable accommodations for the application should call 541-882-3521.

If selected for the Surgical Technology program, you must complete all prerequisite courses as determined by the Klamath Community College Registrar’s Office with a grade of “C” or above **before the start of Fall Term 2026 (before second year of program)**.

Evaluating Surgical Technology Applications

There are two phases to the application:

**Phase I** - assessment of points

**Phase II** - proctored essay - interview – HSRT exam

Phase 1 - Admissions Point System - applicants will be assessed using 55 points in the following:

Cumulative Grade Point Average. **Maximum points: 25**

The points you receive for your cumulative GPA will be based on all Surgical Technology program prerequisite courses completed by the application deadline with a “C” or above. Applicants must have completed at least 12 Surgical technology program prerequisite credits to meet minimum qualifications. Only the Surgical Technology program prerequisite courses will be calculated in the GPA for assignment of points in the admission process. Points will be assigned as follows:

3.80 - 4.00 = 25 points

3.60 - 3.79 = 23 points

3.40 - 3.59 = 20 points

3.20 - 3.39 = 17 points

3.00 - 3.19 = 15 points

Select courses. **Maximum points: 6**

You will receive 2 points for completing each of the course below (2 points each) with a grade of “C” or better

BIO 231 + lab: Anatomy and Physiology I

BIO 232 + lab: Anatomy and Physiology II

BIO 233 + lab: Anatomy and Physiology III

Anatomy and physiology grades. **Maximum points: 6 points**

You will receive points for receiving an A or B in anatomy and physiology as listed on your transcript(s):

BIO 231 (4 credits): A = 2 points

B = 1 point

BIO 232 (4 credits): A = 2 points

B = 1 point

BIO 233 (4 credits): A = 2 points

B = 1 point

Earned degrees. **Maximum points: 1-2**

Applicants will receive 1 point with an earned associate degree from a regionally accredited college or university. This must be documented in an official sealed transcript from the college or university.

Applicants will receive a maximum of 2 points with an earned bachelor’s degree or higher from a regionally accredited college or university. This must be documented in an official sealed transcript from the college or university.

Residency. **Maximum points: 2-6**

You will receive points for one residency. Submit your official transcript as proof of residency.

Minimum of 12 graded credits from Klamath Community College completed between 2014 and 2024 will receive **6 points.**

Volunteerism. **Maximum points: 0-3**

Applicants may receive up to 3 points for volunteering in any organization/circumstance where the applicant was supervised (directly or indirectly) under the following conditions:

* 1. Volunteer experience must have been completed in the **last five years.**
  2. Students can not use hours performed as a graduation or course requirement.
  3. Volunteer experience may not be court ordered.
  4. Paid experience is not considered “volunteer experience”.
  5. A relative cannot serve as a supervisor, verify hours or provide the reference letter.
  6. Points will be awarded as follows:
     1. < 48 hours = 0 points
     2. 48 – 71 hours = 1 point
     3. 72 – 95 hours = 2 points
     4. > 96 hours = 3 points

Active military/spouse, retired military or veteran status. **Maximum points: 3**

Applicants will be awarded 3 points for proof of active military/spouse status, retired military status or veteran status with proof of honorable discharge. Current active/retired military ID or documentation of honorable discharge documentation must be attached to the application. Retired military or veteran spouses will not qualify for points.

Points on the application for the Klamath Community College Surgical Technology program can be awarded to the following individuals:

* Active-duty members of the \*Armed Forces and their spouses
* Retired members of the \*Armed Forces
* United States Public Health Service Commissioned Corps.
* Veterans discharged honorably from any military or Department of Defense service

\*Army, Air Force, Navy, Marine Corps, and Coast Guard, Space Force, Army National Guard, Air National Guard, Army Reserve, Air Force Reserve, Navy Reserve, Marine Corps Reserve, and Coast Guard Reserve

Work experience in the healthcare field. **Maximum points: 2 - 4**

Applicants will be awarded 4 points for the following: at least 500 hours of work experience caring for human patients with current unencumbered certification as an Oregon certified nursing assistant, or Oregon licensure or national certification as a licensed practical nurse, dental hygienist, respiratory therapist, emergency medical technician, paramedic, medical assistant (national certification required), or service as an Armed Services medic or corpsman in the past four years, or, applicants will be awarded 2 points for an Oregon certified nursing assistant, national certification as a medical assistant, Oregon state licensed practical nurse or state/national certification of emergency medical technician, paramedic, or respiratory therapist with less than 500 hours or work experience.

Applicants with work experience > 500 practice hours gained in other areas of healthcare may submit their evidence of experience along with an explanation as to why they believe their experience should be considered for points. If allowed, experience in roles other than those listed above will receive a maximum of 2 points.

**Copy of active Oregon state certificate/license or national certification/registration must be provided with application to receive points**.

Phase 2 – Proctored Essay, and Panel Interview – applicants will be assessed using 50 points in the following:

**Essay –** **Maximum 30 points**: The top 20 applicants as determined in Phase 1 will be invited to participate in a proctored essay. Up to **30** points may be awarded for a proctored essay based on various attribute/experience criteria. The essay questions will not be based on any specific prerequisites or other courses, but will address general attributes such as **integrity**, **cultural competence**, **transferable skills** (e.g., leadership, critical thinking, teamwork), **motivational fitness**, and **resilience.** Written communication skills are evaluated as a subset of each question.

**Interview – Maximum 20 points:** The top 20 applicants as determined in Phase 1 will be invited to participate in a panel interview. Up to 20 points may be awarded based on cumulative scores submitted by the interview panel using a rubric for quality of responses.

**Tie breakers:** In the event that two or more applicants’ scores cluster at the same point, Klamath Community College will use tie breakers in the following order:

1. No evidence of having repeated any of the prerequisite courses (unless required due to time limit);
2. Overall prerequisite GPA